Digi-TAC Solution Package Schedule for <u>Approved Vendor</u>

Company & UEN	Acc Pro (Singapore) Pte Ltd UEN: 201539815G
Contact Name, Telephone, Email Address & URL	Victor Goh Tel: 9764 8129 Email: victor.goh@accprosingapore.com URL: www.accprosingapore.com
Solution Package Name & Version Number [1]	Intuit Quickbooks Online Full Transformation (Package A1) - For Micro Business – With Customised Training
Brief Description of Solution Package (100 words maximum)	QuickBooks is a user-friendly, simple accounting software that tracks your business income and expenses, and organises your financial information for you, eliminating manual data entry. QuickBooks simplifies small business accounting and automates tasks such as. Bookkeeping. Invoicing. Sales tax management. The package comes with one to one customized trainings.
Eligibility Period	13 July 2023 – 12 July 2024
Renewal of Eligibility Period [2]	13 July 2024 – 12 July 2025

Standard Solution Package (i.e. minimum items to be purchased)

Item Description	Unit Cost (S$)	Unit	Quantity	Subtotal Price (S$)
1. Software Quickbooks Online Plus subscription for unlimited users per company for one year. Modules include: - e-Sales Quotations, - e-Invoices, - e- Delivery Orders, - Goods and Services tax (GST), - e-Purchase orders, - e-Payment vouchers, - Multiple Currencies, - Integrated Inventory, - Projects and locations,	$600	Per Annum	1	$600

	- Bank Feeds, - Receipt snaps - 65 Customised Reports - Registration of InvoiceNow - linkage to Quickbooks Online				
2.	Hardware	NA	NA	NA	NA
3.	Professional Services 3) Professional Services Implementation of QuickBooks Online. Includes: - Kick off meeting and proposed project timeline - Setting up of company profile - Setting up of taxes (GST) function - Setting up of Master data for customers, suppliers, inventory and Chart of Accounts - Setup of mobile application for users - User Acceptance Test (UAT) Customise sales and expenses forms (Up to 2) to customer's requirements.	$850	Per manday	2	$1,700
	Migration of figures to Quickbooks Online. Includes: - Migration of opening balances of balance sheet (incl. Accounts Receivable, Accounts Payable and inventory) - - Migration of current year transactions and/or previous year transactions (Up to 1,000 line items) Customise management reports and recurring transactions to the client's requirements	$850	Per manday	3	$2,550
4.	Training Basic Customised Training of QBO - administration, accounting management - sales and purchases - inventory management - Chart of Accounts - How to connect to the bank, and using bank feeds to perform bank reconciliation	$850	Per manday	1	$850

(8 Hours Per Session/Manday) Advance Customised Training of QBO - Customization the sales quotation, and invoices - Set up Budget and Forecasts in QBO - Manage Classes and Locations in QBO - Project module management - Customization of reports in QBO, and set schedules to send out the customised reports - Management of user rights on QBO - Practical pitfalls in the usage of QBO - Best book-keeping practices in line with digitalization of sales and accounting processes - Use of data extraction tools to further automate the productivity of book-keeping (8 Hours Per Session/Manday)	$850	Per manday	1	$850
5. Others	NA	NA	NA	NA
			Total (S$) :	$6,550

[1] A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.999

[2] SGTech may exercise the option to extend the Eligibility Period for an additional one-year ("Renewal Eligibility Period")

All prices excluding GST.