

List of appointed SAC accredited
QMS certification bodies



www.aja-singapore.com

Tel: 6294 0308



www.bsigroup.com

Tel: 6270 0777



**BUREAU
VERITAS**

sea.bureauveritas.com

Tel: 6275 2886



Certification International

www.cert-ints.com.sg

Tel: 6299 9001



www.gicg.com.sg

Tel: 6742 3075



www.sg.sgs.com

Tel: 6774 0197



PSB Singapore

www.tuv-sud-psb.sg

Tel: 8383 6203

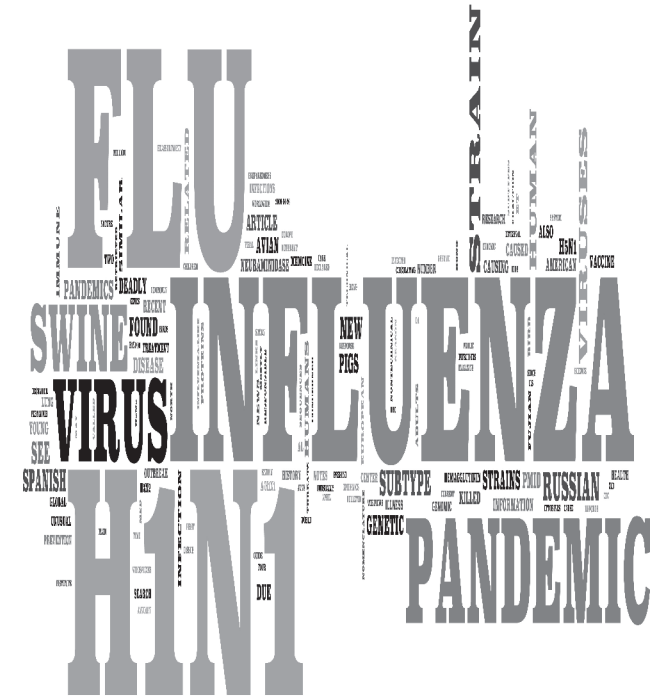
Supported by:

SPRING
singapore
Enabling Enterprise

*"Businesses should see
the Flu Pandemic
Business Continuity
Programme as an
investment. They not
only will have peace of
mind knowing that they
have the systems in
place to prevent any
disruptions to their
operations, they also get
professional advice on
their flu preparedness
process to ensure they
can continue with
business as usual."*

*Mr Teng Theng Dar
CEO
Singapore Business Federation*

Prepare Your Bu\$ine\$\$ for Flu Pandemic Attack!



Flu Pandemic Business Continuity Programme

(Part of the National BCM Programme)

 SINGAPORE
BUSINESS
FEDERATION
Apex Business Chamber

IMPORTANCE

Flu pandemic such as SARS and Influenza A H1N1 could negatively impact businesses, creating:

- Disruption of supplies
- Drop in business & number of customers
- High staff absence rate

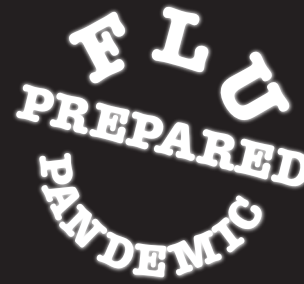
Businesses have to remain vigilant and take measures to ensure that they can continue to operate in the face of possible disruption.

BENEFITS

As part of the overall **National BCM Programme**, the **Flu Pandemic Business Continuity Programme** supports enterprises to:

- Access Professional Advice** to help ascertain their ability to continue operations in the face of flu pandemic attacks
- Put In Place Relevant Resources** necessary to prepare them for possible pandemic outbreaks
- Assure Customers & Stakeholders** that they are able to continue operations in the face of possible pandemic attacks
- Augment Overall BCM Preparation** and bring them 1 step closer to becoming SS540 ready

FLU PANDEMIC BUSINESS CONTINUITY PROGRAMME



All Singapore-registered enterprises can apply for support* to become verified as flu pandemic ready:

- Subsidy support of 80% (of S\$2000) for a 2 man-day BCM consultancy to:

- assess critical gaps
- recommend specific measures in accordance with the **Flu Pandemic Business Continuity Guide**

- Verification services of SAC accredited QMS certification bodies

- Upon successful verification, enterprises will be awarded the "Flu Pandemic Preparedness Verification Certificate".

Interested enterprises can approach the National Business Continuity Management (BCM) Centre at SBF at:

Email: bcm@sbf.org.sg

Tel: (65) 6827 6867

* Terms & Conditions apply

FLU PANDEMIC BUSINESS CONTINUITY GUIDE: 2009

This Guide provides SMEs with a comprehensive and structured framework to prepare their "Flu Pandemic Business Continuity Plan". This Plan is also aligned with the principles of SS540 and MOH DORSCON.

Amongst others, the Guide highlights:

- Business impacts & consequences of a pandemic outbreak
- Specific guide measures for Business Continuity at various alert levels



	Plan	Do	Check	Act	
	BCM SS540:2008				
MOH DORSCON	Green	<ul style="list-style-type: none"> • Identify critical business functions • Plan for up to 25% absenteeism • Identify functions that can be performed off-site or from home 			
	Yellow	<ul style="list-style-type: none"> • Consider succession planning for key staff • Establish alternative delivery means / sites • Consider alternative sales / service channels that do not require face to face contacts 			
	Orange	<ul style="list-style-type: none"> • Pre-qualify alternative suppliers from unaffected areas • If no alternatives are available, increase inventory levels • Explore partnership agreements for reciprocal shipments of finished goods to customers 			
	Red	<ul style="list-style-type: none"> • Non critical staff to work from home • Monitor / maintain contact with suppliers & customers through remote access • Activate partnership agreements for reciprocal shipments 			
	Black	<ul style="list-style-type: none"> • Stop economic activities • Abide by health advisories from the Ministry of Health • Wait for all clear announcement before resuming economic activities 			

* The above illustrates part of the Flu Pandemic Plan but is not meant to serve as a complete guide.