

Attn: SBF Members



Seminar on Negotiating, Drafting & Managing Commercial Contracts

Date: **Fri, 19 Feb 2010** Time: **8.45am–12.30pm**

Venue: **SBF Seminar Room 2 (21st Level, Keppel Towers)**

Fee per pax (*incl 7% GST*): **S\$ 90** (SBF Member) **S\$ 180** (Non-Member)

An effective contract is the beginning of a successful business. The elements in drafting an enforceable commercial contract, understand legal issues arising from contractual clauses and contract management are important. Without a clear understanding on the implication of your contract and the law, you may risk suffering a loss in the event of any disputes. This seminar will help participants to identify complex legal issues arising from contractual clauses, understand the implications on the contract and discover how to negotiate clauses which limit liability for contractual claims

All members are encouraged to attend this seminar to acquire a good understanding on this subject matter and its implications to your businesses.

The following topics will be covered:

- Key Essentials in Drafting Commercial Contracts
- Pre-contractual negotiation tactics
- Understanding MOU (Memorandum of Understanding)
- Consequences for termination of Contracts
- Important Consideration before commencing legal action in Breach of Contracts
- Arbitration and the approach to deal with choice of law and settlement

Programme Agenda	
8.45 am	Registration
9.00 am	Structure of Commercial Contracts <i>Mr Gregory Crovo, Foreign Legal Advisor, Kelvin Chia Partnership</i>
10.00am	Refreshment Break
10.30am	Art of Negotiation in Commercial Contracts <i>Mr Kirindeep Singh, Partner, Rodyk & Davidson LLP</i>
11.30am	Managing Breach & Resolving Disputes in Commercial Contracts <i>Mr Ian Lim, Director, TSMP Law Corporation</i>
12.30pm	End <i>* Programme is accurate at the time of print.</i>

Administrative Details:

- **Please email/fax this registration form to reserve a seat, followed by mail copy of this form and a cheque to SBF** (10 Hoe Chiang Road, #22-01 Keppel Towers, Singapore 089315). Cheque should be made payable to "Singapore Business Federation". Please indicate the Ref No. and company's name, participant's name at the back of the cheque.
 - Registration is on a first-come first-served basis. No cancellation will be allowed upon registration, but attendance by a replacement delegate from your company is allowed. Notification of the replacement delegate must be made in writing at least 3 days before the seminar. We regret that no refund will be made for cancellation and non-attendance.
 - Confirmation of your registration will be emailed to your company upon receipt of full payment.
- NOTE: As a precautionary measure, our advice is for members who are unwell not to attend the session.

<p style="text-align: center;">Ref No: MBER 020/190210/01W</p> <p style="text-align: center;">REGISTRATION FORM - Attn: MR Dept/Celest or Gwen (Closing date: 11 Feb 2010) Fax: 67340610 / 68276801</p> <p>Name (Mr/Ms): _____ Desgn: _____</p> <p>Tel: _____ Hp: _____ Fax: _____</p> <p>Email: _____</p> <p>Company: _____</p> <p>SBF Mbrship No: _____ Address (For Non-Mbr): _____</p>	<p style="text-align: center;">For Official Use: (SCC)</p> <p style="text-align: center;">Serial No:</p>
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